

Conference Registration Form

# NAWEA 2015 Symposium

June 9-11, 2015

Signature Engineering Building - Virginia Tech Campus - Blacksburg, Virginia

Please print or type—complete a separate form for each participant

Name \_\_\_\_\_

Title \_\_\_\_\_

Organization \_\_\_\_\_ \*Org.'s FID# \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Email \_\_\_\_\_ Signature \_\_\_\_\_

Registration fee:  \$350 Early registration (\$450 after May 8)  
 \$100 Early student registration (\$250 after May 8)

Please indicate if you would like to attend any of the optional pre-meeting sessions on June 8th:

- FAST Training Session 8am-10am
- WISDEM Training Session 8am-5pm
- SOFWA Training 10am-12pm
- Graduate Student Symposium 1:30-5pm

Will you attend the Welcome Reception on June 8th from 5-6pm?  Yes  No

Are you presenting an abstract? If so, please list the title: \_\_\_\_\_

Do you have any medically necessary (or vegetarian) dietary needs?: \_\_\_\_\_

<b>Office Use</b>	Entered	AMT: _____
		CC/CHK#: _____
		DATE: _____

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**Refund and Cancellation Policy**

Requests for refunds will be honored when received 14 calendar days prior to the program. However, another person may be substituted at any time for this program. A \$50 administrative fee will be deducted for cancellations. In the unlikely event that this program is cancelled or postponed due to insufficient enrollments or unforeseen circumstances, the university will fully refund registration fees but cannot be held responsible for any other expenses, including cancellation or change charges assessed by airlines, hotels, travel agencies, or other organizations.

For weather or disaster-related program cancellation or postponement information, please call 540-231-9489.

*\*Necessary to process a refund payable to any company, agency or government.*

*The information you provide is subject to the Freedom of Information Act guidelines.*

**Method of payment:** *Payment of registration fees is required prior to program attendance. Registration will be processed when payment is received.*

To pay a fee by a VT department via HokieMart, you must select "VT CPE registration fee" as your vendor and attach this completed form.

Check enclosed (Make payable to: Treasurer, Virginia Tech CE)

**Checks must be drawn on U.S. bank in U.S. dollars.**

*(There will be a \$50 processing fee for all returned checks.)*

Credit Card:     Visa     MC     AmEx

*(Credit Card payment may be mailed, faxed, or given to registrar over the phone. No credit card information will be processed by voice mail or email.)*

Cardholder name \_\_\_\_\_

Cardholder signature \_\_\_\_\_ Date \_\_\_\_\_

Card No. \_\_\_\_\_ Exp. Date \_\_\_\_\_

Return with payment by **June 2, 2015** (no staples, tape, or paper clips, please) to:

Conference Registrar  
Continuing and Professional Education  
Virginia Tech, Mail Code 0272  
702 University City Blvd.  
Blacksburg, VA 24061

phone: 540/231-5182  
fax: 540/231-3306 (for credit card registrations only)