Conference Registration Form

GEAR UP Virginia
November 1-2, 2009
The Hotel Roanoke & Conference Center • Roanoke, Virginia

Please print or type—complete a separate form for each participant

Name

Title

School Division School Name

Address

City State     Zip

Daytime Phone No. Fax No.

E-mail

Signature

Will you be attending the Sunday evening reception? □ Yes □ No

Return form by October 16, 2009 (no staples, tape, or paper clips, please) to:

Conference Registrar
Continuing and Professional Education
Virginia Tech, Mail Code 0272
702 University City Blvd.
Blacksburg, VA 24061
phone: 540/231–5182
fax: 540/231–3306 (for credit card registrations only)

Refund and Cancellation Policy
Please notify us as soon as possible if you are unable to attend the program. However, another person may be substituted at any time for this program. In the unlikely event that this program is cancelled or postponed due to insufficient enrollments or unforeseen circumstances, the university cannot be held responsible for any expenses, including cancellation or change charges assessed by airlines, hotels, travel agencies, or other organizations.

For weather or disaster-related program cancellation or postponement information, please call 540-231-9489.

The information you provide is subject to the Freedom of Information Act guidelines.