

Conference Registration Form

Virginia Association for Teachers of Family and Consumer Sciences - VATFACS

August 3-7, 2008 • The Hotel Roanoke & Conference Center • Roanoke, Virginia

Please print or type—complete a separate form for each participant

Name _____
Title _____
School Division _____ School Name _____
Address _____
City _____ State _____ Zip _____
Daytime Phone No. _____ Fax No. _____
E-mail _____
Signature _____

Registration fee:

- \$225 VATFACS Member (\$275 after June 15, 2008)
- \$250 Non-Member (\$300 after June 15, 2008)
- \$150 Exhibitor Table

Optional fee:

- \$25 Awards Luncheon

Please list any dietary restrictions: _____

Total Amount \$ _____

Return with payment by **July 22, 2008**
(no staples, tape, or paper clips,
please) to:

Conference Registrar
Continuing and Professional
Education
Virginia Tech, Mail Code 0272
702 University City Blvd.
Blacksburg, VA 24061

phone: 540/231-5182

fax: 540/231-3306 (for credit card
registrations only)

Will you be attending the post-conference activities? Yes No

Specific Courses Taught: (check all that apply)

- Middle School - Exploratory
- High School - Family Focus
- High School - Work Focus
- Early Childhood
- Interior Design
- Hospitality
- Fashion Design
- Culinary Arts
- Special Program: Specify _____
- Other: Specify _____

Method of payment: Payment of registration fees is required prior to program attendance.
Registration will be processed when payment is received.

- Check enclosed (Make payable to: Treasurer, Virginia Tech CE)
- Credit Card: Visa MC AmEx

Card No. _____ Exp. Date _____

Cardholder name _____

Cardholder signature _____ Date _____

Refund and Cancellation Policy

Requests for refunds will be honored when received seven calendar days prior to the program. However, another person may be substituted at any time for this program. A \$75 administrative fee will be deducted for cancellations. In the unlikely event that this program is cancelled or postponed due to insufficient enrollments or unforeseen circumstances, the university will fully refund registration fees but cannot be held responsible for any other expenses, including cancellation or change charges assessed by airlines, hotels, travel agencies, or other organizations.

For weather or disaster-related program cancellation or postponement information, please call 540-231-9489.

*Necessary to process a refund payable to any company, agency or government.

The information you provide is subject to the Freedom of Information Act guidelines.

Office Use	Received	AMT: _____
		CHK#: _____
		DATE: _____