Conference Registration Form

PIDT 2016 - May 22-25, 2016
W.E. Skelton 4H Educational Conference Center - Wirtz, Virginia

Please print or type—complete a separate form for each participant

Name
Title
Organization *Org.’s FID#
Mailing Address
City State Zip
Daytime Phone No. Fax No.
Email

Registration fee: ☐ $399 Non-PIDT Participant Registration (guest)
☐ $525 PIDT Registration - Single Occupancy Room (limited availability)
☐ $475 PIDT Registration - Double Occupancy Room (per person)
☐ $25 One way shuttle service either to or from airport and 4H center
☐ $50 Round trip shuttle service to and from airport and 4H center
☐ $25 Sunday Session 10:00 - 4:00 pm: Exploring Formative Designs for Learning: An AECT Research Charette

$_________ – Total Amount Enclosed

If you require shuttle service from the Roanoke Airport to the 4H center, please provide your airline, flight number and arrival date/time: __________________________________________________________

If you require shuttle service from the 4H center to the Roanoke Airport, please provide your airline, flight number and departure date/time: __________________________________________________________

List the name of your roommate if double occupancy was requested (Hotel check in is 4:00 p.m.): _____________________________

Registration includes lodging for the nights of May 22, 23, and 24. If you will not need lodging for all three nights, please indicate the nights you will be staying: __________________________________________________________

If you are a graduate student attending this conference list your attending faculty sponsor: _____________________________

Please indicate which activities you will participate in:

<table>
<thead>
<tr>
<th></th>
<th>Monday</th>
<th>Tuesday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Canoeing</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Kayaking</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Archery</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

Will you participate in the tour of the local Homestead Creamery on Monday?: ☐ Yes ☐ No
(Note: Activity costs are included in registration fee)

Please list any dietary restrictions for you __________________________________________________________

Please list any dietary restrictions for your guest: __________________________________________________________
Refund and Cancellation Policy
Requests for refunds will be honored when received 14 calendar days prior to the program. However, another person may be substituted at any time for this program. A $100 administrative fee will be deducted for cancellations. In the unlikely event that this program is cancelled or postponed due to insufficient enrollments or unforeseen circumstances, the university will fully refund registration fees but cannot be held responsible for any other expenses, including cancellation or change charges assessed by airlines, hotels, travel agencies, or other organizations.

For weather or disaster-related program cancellation or postponement information, please call 540-231-9489.

Method of payment: Payment of registration fees is required prior to program attendance. Registration will be processed when payment is received.

To pay a fee by a VT department via HokieMart, you must select “VT CPE registration fee” as your vendor and attach this completed form.

☐ Check enclosed (Make payable to: Treasurer, Virginia Tech CE)

Checks must be drawn on U.S. bank in U.S. dollars.
(There will be a $50 processing fee for all returned checks.)

☐ Credit Card: ☐ Visa ☐ MC ☐ AmEx
(Credit Card payment may be mailed, faxed, or given to registrar over the phone. No credit card information will be processed by voice mail or email.)

Cardholder name

Cardholder signature Date

Card No. Exp. Date

Return with payment by May 13, 2016 (no staples, tape, or paper clips, please) to:

Conference Registrar
Continuing and Professional Education
Virginia Tech, Mail Code 0272
702 University City Blvd.
Blacksburg, VA 24061

phone: 540/231–5182
fax: 540/231–3306 (for credit card registrations only)

*Necessary to process a refund payable to any company, agency or government.
The information you provide is subject to the Freedom of Information Act guidelines.