Conference Registration Form

Veterinary Practice Business Management
September 9-11, October 14-16, November 11-13, and December 9-11, 2010
Tysons Corner, Virginia

Please print or type—complete a separate form for each participant

Name
Title
Organization
*Org.’s FID#
Address
City State Zip
Daytime Phone No. Fax No.
E-mail
Signature

Registration fee:  □ $2,000 Deposit - non-refundable; with signed payment plan agreement
□ $6,000 Registration - Full fee; includes $2,000 non-refundable deposit

Method of payment: Payment of registration fees is required prior to program attendance. Registration will be processed when payment is received.

□ Check enclosed (Make payable to: Treasurer, Virginia Tech CE)
□ Credit Card:  □ Visa □ MC □ AmEx
Card No. Exp. Date
Cardholder name
Cardholder signature Date

Return with payment and payment plan agreement (if applicable) by
August 27, 2010 (no staples, tape, or paper clips, please) to:
Conference Registrar, Taylor White
Continuing and Professional Education
Virginia Tech, Mail Code 0272
702 University City Blvd.
Blacksburg, VA 24061
phone: 540/231–5182
fax: 540/231–3306 (for credit card registrations only)

Questions regarding content should be directed to 540/231-5567.

Refund and Cancellation Policy
The $2,000 deposit is non-refundable. In the unlikely event that this program is cancelled or postponed due to insufficient enrollments or unforeseen circumstances, the university will fully refund registration fees but cannot be held responsible for any other expenses, including cancellation or change charges assessed by airlines, hotels, travel agencies, or other organizations.

For weather or disaster-related program cancellation or postponement information, please call 540-231-9489.

*Necessary to process a refund payable to any company, agency or government. The information you provide is subject to the Freedom of Information Act guidelines.